



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Anjuman Islam Janjira Degree  
College of Science, Murud Janjira

- Name of the Head of the institution **Dr. Sajid Fakirmahamad Shaikh**
- Designation **Incharge Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7038601376**
- Mobile No: **7038601376**
- Registered e-mail **aijcollege@gmail.com**
- Alternate e-mail **sajidoshaikh@gmail.com**
- Address **Anjuman Islam Janjira Degree  
College of Science, Lokmanya  
Tilak Road, Bazar Peth, Murud  
Janjira, Dist. Raigad, Pin.  
402401 Maharashtra**
- City/Town **Murud Janjira**
- State/UT **Maharashtra**
- Pin Code **402401**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**

- Location **Rural**
- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Amanulla Khan Nasrulla Khan Pathan**
- Phone No. **8483010030**
- Alternate phone No. **9975185960**
- Mobile **8483010030**
- IQAC e-mail address **iqacaijdegrecollege@gmail.com**
- Alternate e-mail address **aijcollege@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://aijdegrecollege.edu.in/aqar.php>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://aijdegrecollege.edu.in/academic-calendar.php>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.35</b>	<b>2019</b>	<b>08/02/2019</b>	<b>07/02/2024</b>

**6.Date of Establishment of IQAC** **01/04/2018**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional IQAC Department	CSR	Rashtriya Chemical Fertilizers Ltd. Thal	2022-23 300	1500000
Institutional IQAC Department	Institutional Research Quality Improvement	Faculty of different colleges	2022-23 300	15300

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **Yes**

- If yes, mention the amount **1500000**

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Applied for Research Lab recognition for PhD in Chemistry to University of Mumbai.

Planned and Implemented academic and co-curricular activities like blood donation and eye check-up program.

Organized International conferences and IPR workshops to developed scientific temper among faculty and students.

Teachers are made acquainted with the new method of NAAC accreditation.

Monitored and facilitated online/offline classes for students throughout the year by using Active Learning Pedagogy in classrooms.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Discussion on grant in aid status.	Grant received from Government of Maharashtra on 26th May 2022
Discussion about staffing position sanctioned by Government for Class-IV category.	As per government guidelines, change in number of post of Class IV category by government and it is accepted.
Discussion about admissions as per government requirement.	Finalized admission & administration strategies for academic year 2022-23
Discussion about fees structure for various courses.	Fees structure will be as per University norms
Discussion on D.Ed & B.Ed college proposal as per New education policy.	Proposal for D.Ed & B.Ed college will be submit near future. Link is not opened till date
Discussion on Grant in aid status.	Progress report of grant was discussed
Discussion on repair and maintenance of college building.	Maintenance work of college building is to be done in Christmas Break
Discussion on construction of P.G Building.	Construction work of P.G. building will be start soon
Discussion on annual cultural and sports programme.	Cultural and Sports activities for academic year 2022-23 was organized
Discussion on NSS special camp activities.	NSS Special camp was organized
Discussion on Alumni registration process.	College Alumni committee if formed and registered
Discussion about New Junior	New Junior college proposal is

College proposal submitted to Government for permission.	under process
Discussion about status of Ph.D. in Chemistry research center proposal submitted to University of Mumbai.	Ph.D. in Chemistry research center proposal submitted to University of Mumbai and it is under process
Discussion on organization of co-curricular activities. a) Blood donation camp b) Eye Checkup & Cataract Operation camp.	Blood donation and Eye Checkup & Cataract Operation camp was organized
Discussion on annual function (Convocation Ceremony & Prize Distribution)	Annual prize distribution and Convocation Programme was organized
Review about CSR fund.	CSR fund sanctioned by JSW. Still it is under process.
Discussion about Foundation Stone ceremony of new P.G. building.	PG Building construction work started
Discussion about organization of International Conference.	International conference was organized
Discussion about Green Audit & ISO certification.	ISO certification is completed
Discussion about Grant in Aid status.	Grant in aid process status overviewed
Discussion about salary A/c, Tuition fees A/c, Exam fees A/c & Non Salary A/c as per norms of the University/ Government. (Principal operated only).	Separate accounts for salary, Tuition fees & Exam fees are opened
Discussion about TAN number & Professional Tax number for the College. (Discussion should be initiated with CA).	Trusts TAN number is to be used for college. Separate TAN number will create for same.
Discussion about admission and administration of academic year 2023-24. (M.Sc. admission strategy).	Admission strategy is discussed
Discussion about publication of	Justaju will be published online

magazine 'Justaju' of academic year 2022-23	
Discussion about prospectus for academic year 2023-24. (Review of Existing photographs).	Prospectus for the year 2023-24 is prepared
Discussion about perspective plan for academic year 2023-24.	Perspective plan is prepared
Discussion about fees structure of various courses.	Fees structure will be as per University norms
Discussion about full time Principal appointment.	Process of appointment of full time Principal will be start shortly
Discussion about budget allocation for academic year 2023-24.	Budget was prepared and approved.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Executive Council of Anjuman Islam Janjira and College Development Committee	25/12/2023

**14. Whether institutional data submitted to AISHE**

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Anjuman Islam Janjira Degree College of Science, Murud Janjira
• Name of the Head of the institution	Dr. Sajid Fakirmahamad Shaikh
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7038601376
• Mobile No:	7038601376
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://aijdegrecollege.edu.in/academic-calendar.php">https://aijdegrecollege.edu.in/academic-calendar.php</a>				
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<b>6.Date of Establishment of IQAC</b>			01/04/2018		
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<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>		
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
Executive Council of Anjuman Islam Janjira and College Development Committee	25/12/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	05/01/2023

**15. Multidisciplinary / interdisciplinary**

This institution is affiliated to University of Mumbai which is firmly dedicated to embracing the principles outlined in the National Education Policy (NEP) 2020, which highlights the significance of multidisciplinary and interdisciplinary education to nurture students holistically. In line with this commitment, this institute laid out a comprehensive strategy to evolve into a well-rounded multidisciplinary institution.

**Vision and Institutional Approach:**

This vision centers on establishing an academic environment where the worlds of commerce, management, and science harmoniously coexist. This institute firmly believe that a comprehensive

education should equip students with a broad understanding of various subjects, transcending conventional boundaries.

#### Flexible and Innovative Curricula:

While adhering to University of Mumbai regulations for core curriculum, this institution has following newly adapted curriculum based on NEP as per University guidelines.

#### Multidisciplinary Research Endeavors:

This institution is strongly committed to engaging in a multitude of multidisciplinary research initiatives aimed at finding solutions to society's most critical challenges. This institute actively encourage faculty members from diverse academic disciplines to collaborate on research projects that tackle complex issues.

#### Good Practices:

In alignment with the NEP 2020, this institute initiated several commendable practices to promote a multidisciplinary and interdisciplinary approach:

#### Faculty Development:

This institute invested in comprehensive faculty development programs, which include faculty induction programs, orientation sessions, and refresher courses. These programs equip educators with the skills and knowledge needed to facilitate multidisciplinary learning experiences, transcending the boundaries of individual disciplines.

#### Research Centers:

This institute is in the planning stages of establishing specialized research centers that focus on the fields of Botany and Chemistry, as well as a multidisciplinary research laboratory. These centers are set to become hubs for collaboration and innovation, where experts from diverse academic backgrounds will converge to address multifaceted challenges.

#### **16.Academic bank of credits (ABC):**

This institution has been actively working to fulfill the requirements of the Academic Bank of Credits (ABC) as proposed in

the National Education Policy (NEP) 2020. Here's a detailed description of the initiatives and approach:

a) Initiatives to Fulfill ABC Requirements: In alignment with the guidelines set forth by the University of Mumbai and Higher Education Department of Maharashtra, this institution is diligently implementing measures to establish an efficient Academic Bank of Credits. Institution has initiated to put record of central database integrated with existing systems to digitally store the credits earned by students in various courses. This database will enable institute to monitor and manage students' academic progress and credit accumulation over time, in line with the NEP's vision of a dynamic Academic Bank of Credits.

b) Registration under ABC: This institution registered under the Academic Bank of Credits (ABC) system, which will enable institute learners to register ABC system and get benefit from multiple entries and exits during their chosen programs. This registration is aimed at providing seamless academic pathways for students who may need to temporarily interrupt their education and later resume their studies. The ABC system ensures the preservation of previously earned credits, simplifying re-entry and completion of their education.

c) Faculty Empowerment: This institution places a strong emphasis on empowering faculty members to design their own curricular and pedagogical approaches within the approved framework of their respective subjects. This includes the freedom to select textbooks, reading materials, create assignments, and develop assessments. By providing faculty with this autonomy, institute aim to encourage innovative teaching methods, creating an engaging, student-centered learning environment and supporting training of faculty under induction / orientation and refresher for program organized by HRD UGC in their respective subjects.

### **17.Skill development:**

This institution is actively dedicated to the provision of short courses designed to facilitate the skill development of its students. These courses offer a diverse array of opportunities for honing various skill sets. One prominent example includes Soft Skills certification courses, strategically tailored to augment students' proficiency in communication and interpersonal interactions. This focus on soft skills not only enhances academic excellence but also equips students with essential life skills that are indispensable in the professional world.

Furthermore, the institution has cultivated a culture of skill development within its academic departments, such as Chemistry and Botany. These departments play an instrumental role in nurturing skill development by orchestrating projects that are instrumental in refining students' research and analytical aptitude. These hands-on experiences empower students with practical skills that transcend the confines of traditional classroom learning. Moreover, they instill problem-solving acumen and encourage independent thinking, contributing to a holistic educational experience.

The institution's curriculum is underpinned by the principles of project-based learning. This dynamic pedagogical approach places students at the forefront of their learning journeys. Collaborating in groups, they partake in projects that are not only academically enriching but also serve as fertile ground for the growth of several key skills. Teamwork is nurtured, allowing students to navigate diverse perspectives and work synergistically. Leadership qualities are honed as students take ownership of their roles within these group projects. Importantly, communication skills are refined, enabling students to articulate their ideas effectively, while presentation skills are elevated through the dissemination of their project outcomes. This multifaceted approach ensures that students graduate with a robust skill set that encompasses both academic and soft skills.

Beyond the traditional realms of education, the institution has embarked on a proactive journey to bolster skill development in specialized domains. These specialized areas encompass a spectrum of skills, including but not limited to Tissue Culture, Desktop Publishing, Computer and ICT Technology skills, Mushroom Cultivation, *Spirulina* Cultivation, Floriculture, and Space Technology certification skills. Each of these areas represents a distinct facet of skill development, catering to the varied interests and aspirations of the student body.

These initiatives epitomize the institution's unwavering commitment to the effective implementation of the National Education Policy (NEP). The NEP envisions a dynamic educational landscape that not only imparts academic knowledge but also nurtures practical skills to prepare students for the multifaceted challenges of the modern world. The institution's dedication to this vision extends beyond rhetoric, as evidenced by the comprehensive skill development programs that span soft

skills, academic departments, and specialized domains. This multifaceted approach to skill development ensures that students emerge from the institution not only academically enriched but also equipped with a diverse skill set that is essential for their holistic development and success in an increasingly competitive and complex global landscape.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

This institution is strongly dedicated to the comprehensive integration of the Indian Knowledge system, which includes teaching Indian languages, culture, and the use of both offline and online teaching methods. Here's a detailed overview of our strategies and efforts in this regard:

a) Curriculum Integration of Indian Knowledge System: This institute closely follow the curriculum guidelines provided by the affiliated University, ensuring strict adherence to university regulations. The courses, especially in science and management, are designed with a bilingual teaching approach to facilitate better understanding for our students. Institute employ a combination of traditional classroom teaching and modern online platforms to deliver a well-rounded education that incorporates elements of Indian knowledge systems.

b) Faculty Training for Multilingual Instruction: To enable multilingual classroom delivery, our institution is actively planning faculty training programs. These programs are meticulously crafted to equip our educators with the skills needed to teach effectively in English, Marathi, Hindi, and Urdu languages. By enhancing the multilingual proficiency of institute faculty, this institute aim to create a more inclusive and accessible learning environment for students from diverse linguistic backgrounds.

c) Preservation and Promotion of Indian Languages and Traditions: This institution is steadfast in its commitment to preserving and promoting various facets of the Indian knowledge system. This extends to Indian languages such as Marathi, Hindi, Urdu, as well as classical, tribal, and endangered languages. Institute actively engage in organizing cultural programs and actively participate in university-level cultural festivals and competitions. These initiatives play a pivotal role in instilling the Indian knowledge system among our students, and they encompass a wide range of activities, such as debates in local

languages, poetry recitations, and folk songs. Through these cultural events, this institute aim to encourage the preservation of these languages while fostering a profound sense of cultural heritage. Furthermore, this institution consistently organizes various events and workshops that celebrate Indian food, arts, culture, and traditions. These activities provide our students with a platform to immerse themselves in the rich tapestry of this institute cultural heritage.

In alignment with the directives of the National Education Policy (NEP) 2020, this institution actively promotes the Indian Knowledge system by organizing competitions for students in languages such as Marathi, Hindi, and Urdu. These competitions are thoughtfully designed to deepen students' understanding of Indian culture and traditions, fostering a profound connection with their cultural roots. Additionally, this institution regularly hosts expert talks in regional languages, further enriching students' knowledge and appreciation of Indian knowledge systems. As an example of institute commitment to language and culture, the language departments of our institution recently organized a poetry recitation competition on the theme of 'Patriotism' as part of Azadi Ka Amrit Mahotsav. Participants showcased their linguistic talents in Marathi, Hindi, English, Urdu, and Arabic, contributing to the promotion of Indian languages and culture.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

This institution is offering diverse programs in Sciences and Technology, Commerce, and Management, has wholeheartedly adopted the Outcome-Based Education (OBE) framework to elevate the quality of education and align its curriculum.

Curriculum Transformation towards OBE: All academic programs are meticulously designed to embody OBE principles, focusing on specific learning outcomes associated with cognitive abilities such as Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating. The course syllabi are thoughtfully crafted, taking into account macroeconomic and societal needs, in line with the spirit of the National Education Policy (NEP) 2020. The course outcomes are transparently integrated into the syllabi, enabling students to make informed decisions about their educational journey.

Implementing OBE in Teaching and Learning: Instituting a student-centric approach, Institution Name has revamped its teaching and

learning practices to align with OBE principles. Faculty members are encouraged to utilize pedagogical methods that nurture students' skills and knowledge in consonance with the defined outcomes. Continuous assessment through regular tests and evaluations ensures that students are progressing as intended, and examination papers are thoughtfully structured to gauge students' capacity to achieve the course outcomes. The adoption of OBE principles is providing a more relevant and high-quality education that prepares students to excel in a dynamic and evolving global landscape.

**20.Distance education/online education:**

Institution is preparing for the future of education by planning to implement Open and Distance Learning (ODL) modes. While this institute yet to fully utilize this mode, institute acknowledge its importance and the flexibility it offers. This institution is committed to integrating ODL to cater to diverse student needs. This institute is working towards incorporating ODL into our educational offerings, leveraging technology and innovative teaching methods. Our aim is to provide students with accessible, high-quality education, aligning with the National Education Policy (NEP) 2020. This institute is excited about the prospects ODL will bring to enrich our students' educational experience.

**Extended Profile**

**1.Programme**

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	231
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	79
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		<b>76</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		<b>20</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2 Number of Sanctioned posts during the year		<b>20</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1 Total number of Classrooms and Seminar halls		<b>8</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)		<b>4903894</b>
4.3 Total number of computers on campus for academic purposes		<b>40</b>
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

•The College is affiliated to the University of Mumbai and adheres to the curriculum designed, prescribed as well as revision as per NEP by the University.

•The college has a well-qualified teaching staff appointed as per the state government, UGC and affiliated university of Mumbai norms.

•The annual academic calendar is prepared by teachers and verified by the college core committee by understanding the PO's, PSO's and CO's so that the activities are planned accordingly.

•Time table plays a vital role in the execution of a teaching plan.

•The Time Table is prepared and circulated to all departments and also displayed on the notice board for the students.

•All departments conduct departmental meetings of faculty to discuss the departmental issues and distribution of workload among the faculty and ensure it is documented properly.

•Faculty prepares semester wise teaching plans, maintains academic / daily diaries and conducts seminars based on topics.

•Faculty members make extensive use of various ICT tools such as Audio-Video interactive sessions and PPT presentations, for an effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aijdegreecollege.edu.in/academic-calendar.php">https://aijdegreecollege.edu.in/academic-calendar.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to the examination timetable of the University of Mumbai, our institution adjusts its academic calendar to

accommodate internal examinations. The academic calendar is meticulously prepared well in advance of each academic session. Each faculty within the institution formulates the academic calendar for their respective courses, providing detailed plans for teaching that include topics, units, and chapters for each semester. This calendar is prominently displayed on the notice board for easy reference by both students and staff.

The academic calendar encompasses various schedules, including those related to the admission process, teaching and learning schedules, evaluation blueprints, curricular and co-curricular activities, extra-curricular activities, and the dates of major departmental and institutional events, as well as holidays. The institution adheres to this calendar when conducting internal examinations. The continuous internal evaluation of students is based on unit tests, surprise tests, assignments, tutorials, seminars, and practical classes.

The examination committee operates within the time slots reserved in the academic calendar, following guidelines and directives received from the Mumbai University. Examinations and evaluations for both the winter and summer sessions are conducted in accordance with the University's instructions and guidelines at regular intervals.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://aijdegreecollege.edu.in/academic-calendar.php">https://aijdegreecollege.edu.in/academic-calendar.php</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

190

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

190

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is dedicated to instilling moral and ethical values in learners, enhancing their understanding of the current professional landscape. Aligned with university affiliations, our institute mandates the inclusion of the Foundation Course (FC) in the curriculum for first and second-year graduate students. This course plays a crucial role in educating and training learners on a spectrum of ethical issues, fundamental laws, human values, environmental awareness, and gender problems, spanning both national and international contexts.

The institute proactively facilitates a variety of activities, including webinars, workshops, guest lectures, Intellectual Property Rights (IPR) discussions, cleanliness campaigns, initiatives promoting women's safety, and programs focusing on blood and health checkups for students. Additionally, the institute addresses issues related to gender sensitization and equity, contributing substantially to the holistic development of learners.

Moreover, the institution actively observes significant occasions such as International Women's Day, World Environment Day, and International Youth Day etc. These commemorative events are designed to heighten students' awareness of cultural and environmental surroundings, emphasizing their impact on human life. The deliberate and systematic organization of these activities underscores the institution's commitment to a comprehensive and impactful approach to the moral and ethical education of learners.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**148**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**148**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
---	--

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://aijdegreecollege.edu.in/feedback.php">https://aijdegreecollege.edu.in/feedback.p hp</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

32

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution consistently evaluates the learning levels of its students, showcasing a dedicated effort to understand the diverse requirements of both advanced learners and those in need of additional support. Daily tests in each course play a pivotal role in measuring student comprehension, providing teachers with insights into concepts that may need reinforcement.

Following assessment, the class covers both advanced learners and slow learners group. Tailored programs are then crafted to meet the unique needs of each group. Advanced learners are involved in extra tasks, such as reading additional content from reference books and online platforms like Google, fostering their intellectual growth.

A significant emphasis is placed on supporting slow learners, with teachers investing extra time to clarify concepts and encouraging repeated reading and writing based on the importance of each topic. Regular tests gauge the improvement of slow learners, establishing a continuous feedback loop for targeted assistance.

This holistic approach not only acknowledges the diversity among students but actively works to establish an inclusive educational environment. By addressing various learning needs, the institution promotes a culture of academic excellence and support, ensuring that every student has the opportunity to flourish.

File Description	Documents
Link for additional Information	<a href="http://aijdegreecollege.edu.in/naac/TestAssignment.pdf">aijdegreecollege.edu.in/naac/TestAssignment.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
231	20

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts a student-centric approach, transforming the teaching-learning process into an interactive exchange. To enrich students' knowledge, guest lectures and facilitated learning sessions are organized, complemented by well-equipped laboratories and computer facilities. Participative learning methodologies such as seminars, group discussions, project work, assignments, workshops, and field activities are employed by teachers, creating a dynamic learning environment. Special camps, yoga sessions, departmental wall magazines, and soft skill development programs further enhance students' creativity and decision-making abilities.

The college emphasizes experiential learning, encouraging students to participate in NSS camps, undertake departmental activities, and engage in street plays. Various events and competitions tap into students' extraordinary potentials and skills. Departments like chemistry, physics, computer science, commerce, and management implement problem-based learning, integrating question-answer sessions, and guided learning through projects, presentations, surveys, and classroom seminars. Industrial visits, fieldwork, and projects provide practical learning experiences, supported by state-of-the-art facilities like the language laboratory and central instrumental laboratory. Through these diverse methods, the college ensures a holistic and enriched

learning experience for its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aijdegreecollege.edu.in/naac/2.3.1%20Student%20Centric%20Method.pdf">https://aijdegreecollege.edu.in/naac/2.3.1%20Student%20Centric%20Method.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution places a high priority on empowering faculty members to effectively harness ICT resources, providing them the autonomy to select tools for course delivery. Acknowledging the diverse educational backgrounds of students, the institution underscores the adoption of innovative ICT teaching strategies to enhance the richness of learning experiences. Classrooms, well-equipped with LCDs and various teaching aids, seamlessly integrate traditional methods with ICT-enabled tools, fostering a comprehensive understanding of concepts.

The campus's multipurpose halls are equipped with projectors and audiovisual technology, contributing to an enhanced overall learning environment. All departments benefit from Wi-Fi connectivity, modern teaching aids, computers, and LCDs. Faculty members leverage these resources to craft interactive and informative classes. Online classes conducted through free-platforms like Zoom, Google Meet, Microsoft Teams, and Google Classroom as per needs, along with webinars and e-learning resources such as e-Journals, e-Shodhsindhu, and online databases like INFLIBNET, play pivotal roles in the teaching and learning process.

In further enriching educational materials, faculty members recommend Open Educational Resources like NPTEL, YouTube videos, etc. This multifaceted approach underscores the institution's unwavering commitment to harnessing ICT-enabled tools for an effective and dynamic teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://aijdegreecollege.edu.in/naac/2%203%202%20Teachers%20use%20ICT%20enabled%20tools%20for%20effective%20teaching-learning%20process.pdf">https://aijdegreecollege.edu.in/naac/2%203%202%20Teachers%20use%20ICT%20enabled%20tools%20for%20effective%20teaching-learning%20process.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at the institution is characterized by transparency and robustness, adhering to Mumbai University's regulations. Students are well-informed in advance about the university guidelines and syllabus related to internal examination patterns through the college website. Subject teachers promptly communicate any circulars, schedule changes, or method modifications issued by the university. The internal examination committee ensures effective monitoring and timely implementation of the examination and evaluation procedures.

The current semester system, applicable across all levels and faculties, incorporates various evaluation benchmarks such as tests, tutorials, behavior, attendance, practicals, field projects, research projects, assignments, and seminars. Regular internal assessments are conducted at the departmental level for each subject to provide equitable opportunities to absentees.

Teachers, considering Program Outcomes (POs) and Course Outcomes (COs), offer guidance and counseling. Both internal and external assessments are conducted in Multiple-Choice Question (MCQ) format as per university guidelines.

To uphold transparency and robustness in internal assessment, the Examination Committee oversees processes like the appointment of paper setters, smooth examination conduct, evaluator/examiner appointments, result declarations within stipulated periods, and engages in interactions with students regarding their performance. This approach underscores the institution's commitment to a fair and efficient internal assessment system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aijdegreecollege.edu.in/naac/Mechanism%20of%20internal%20assessment.pdf">https://aijdegreecollege.edu.in/naac/Mechanism%20of%20internal%20assessment.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism for handling grievances related to internal examinations is characterized by transparency, timeliness, and efficiency. The examination committee, in adherence to Mumbai university guidelines and in consultation with the IQAC, determines examination dates and schedule for theory as well as practical's. Departmental activities are then planned to facilitate proper teaching-learning transactions and continuous evaluation. Grievances concerning question papers, such as out-of-syllabus content, repeated questions, missed marks, or incorrect question numbering during semester exams, are directed to the Principal, who promptly forwards them to the university.

Recognizing students as primary stakeholders, the institution is dedicated to ensuring transparency in all activities. Student grievances related to assessment are addressed by showcasing their answer sheets. In cases of dispute, these answer sheets are assessed by faculty members in the student's presence. The institute employs an open evaluation system, displaying student performance on notice boards. If a student is unable to participate in an examination due to medical or genuine reasons, a special examination is conducted following established norms. This

transparent and time-bound grievance system underscores the institution's commitment to fair and efficient internal examination procedures.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aijdegreecollege.edu.in/cgrc.php">https://aijdegreecollege.edu.in/cgrc.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University of Mumbai outlines the Programme and Course Outcomes in the syllabus, a resource accessible on the college website for quick reference to specific program outcomes. The institution is dedicated to consistently achieving these Course Outcomes. Syllabus revision workshops, organized by the University of Mumbai, serve as a vital platform for communicating course objectives and outcomes to teachers. These workshops elucidate the course's necessity and guide educators on meeting the Course Outcomes defined by the university. Teachers, in turn, introduce these outcomes to students at the beginning of the academic year. Throughout the year, the teaching-learning process is strategically directed towards attaining these predetermined outcomes.

Teachers and students are well-acquainted with the institution's defined Programme and Course Outcomes, extending beyond academic knowledge to instill values such as pluralism, respect for diverse perspectives, conflict resolution, and ethical conduct. The institution's commitment lies in nurturing students who not only excel academically but also embody allegiance to constitutional values, transforming them into empathetic and well-informed global citizens. Communication of Programme and Course Outcomes is facilitated through the University of Mumbai's syllabus, available on the college website. This comprehensive approach ensures effective communication and understanding of Programme and Course Outcomes among both teachers and students, aligning with the institution's commitment to holistic education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aijdegreecollege.edu.in/naac/COs%20&amp;%20POs%20Final.pdf">https://aijdegreecollege.edu.in/naac/COs%20&amp;%20POs%20Final.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

The institution evaluates the attainment of Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) through a systematic approach. Communication of these outcomes occurs during departmental meetings, where teachers are briefed on the methodical implementation of syllabi. The Head of the institute ensures adherence to the timetable, facilitating the timely completion of the prescribed syllabus by department members.

To motivate students, attendance in lectures, practical sessions, and project work is encouraged. Various supplementary activities, including guest lectures, industrial and field visits, and co-curricular events, are regularly organized to deepen understanding and cover key objectives.

The assessment of attainment involves regular tests, assignments, and semester-end exams, providing insights into the accomplishment of Programme Outcomes. Additionally, continuous feedback from students is gathered to evaluate Course Outcomes. This comprehensive approach ensures a holistic assessment of both program-specific and course-specific objectives, fostering a dynamic and effective educational environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aijdegreecollege.edu.in/naac/COs%20&amp;%20POs%20Final.pdf">https://aijdegreecollege.edu.in/naac/COs%20&amp;%20POs%20Final.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**54**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.mumresults.in/">http://www.mumresults.in/</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://aijdegrecollege.edu.in/cgrc.php>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**12800**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

5

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://drive.google.com/file/d/1SNfFbxzKpOjLQKpILPUzZYDtcXpRHVsb/view?usp=drive_link">https://drive.google.com/file/d/1SNfFbxzKpOjLQKpILPUzZYDtcXpRHVsb/view?usp=drive_link</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

40

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This institute is actively involved in various extension activities that strengthen the connection between the institution and the local community, aiming to raise students' awareness of community needs. Using its DLLE Unit, the college organizes diverse extension activities in nearby villages, tackling essential social issues like cleanliness, tree plantation, social interaction, women empowerment, environmental awareness, national integrity, AIDS awareness, blood donation camps, and health checkup camps.

The student's participation in these activities goes beyond mere philanthropy; it's a strategic approach to their overall development. These initiatives, coordinated by different departments, align with the college's commitment to mold responsible citizens. The impact on students is significant, contributing positively to their holistic development. Actively engaging in community-building enhances their leadership skills, self-confidence, and a sense of responsibility towards societal issues. Moreover, these activities uncover students' hidden

potential, fostering a deeper understanding of social issues and instilling heightened awareness. This multifaceted engagement establishes a mutually beneficial relationship between students and the community, showcasing the institution's dedication to holistic education.

File Description	Documents
Paste link for additional information	<a href="https://aijdegrecollege.edu.in/naac/3.3.1%20List%20and%20Certificates%20of%20Extension%20activities.pdf">https://aijdegrecollege.edu.in/naac/3.3.1%20List%20and%20Certificates%20of%20Extension%20activities.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

23

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution possesses ample infrastructure and physical facilities essential for the smooth operation of its diverse programs. Spanning a total area of 6.58 acres, the campus hosts well-constructed buildings covering 8262.4sq. ft., strategically housing various departments in separate blocks for organizational efficiency. The classrooms, laboratories, and multipurpose halls are meticulously equipped, with a notable emphasis on technology integration through three ICT-enabled classrooms. Maintaining a commitment to cleanliness and a healthy environment, the college provides a spacious playground for sporting activities.

Emphasizing a holistic approach to education, the campus actively promotes extracurricular activities and support services facilitated by DLLE, NSS, and other departments. Environmental sustainability is prioritized through the presence of a functional vermicomposting unit and an institutional Botanical Garden, contributing to the overall greenery on campus. The college is well-prepared with both physical and technology-enabled infrastructure, ensuring the seamless execution of academic programs and administrative processes.

Key features encompass:

- Six well-furnished classrooms
- Three ICT-enabled classrooms
- Spacious seating arrangements complemented by quality furniture

- Meticulous attention to cleanliness, lighting, and ventilation in classrooms and laboratories
- A well-furnished computerized administrative office
- Six well-equipped laboratories dedicated to Chemistry, Botany, Physics, Zoology, and Computer Science

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This institution is equipped with comprehensive facilities to support cultural activities, sports, and games, both indoor and outdoor, reflecting its commitment to providing a well-rounded educational experience. Nestled within a meticulously maintained 6-acre campus, the institute prioritizes the holistic development of its students, striking a harmonious balance between academic excellence and extracurricular engagement. Mentors actively motivate students to participate in sports and cultural activities, with due recognition and rewards for outstanding achievements.

The campus features a dedicated sports ground, gymkhana, and sports room, catering to a variety of outdoor and indoor games such as table tennis, chess, and caroms. College teams are formed to represent the institution in competitions at state, university, and intercollegiate levels. Annual interdepartmental sports competitions showcase a diverse array of outdoor games, including badminton, volleyball, and other.

Beyond sports, the institute places a strong emphasis on cultural activities, with students actively participating in events like the Janjira Fest, an annual cultural extravaganza. The institution fosters students' involvement in intercollegiate competitions spanning debates, elocutions, fine arts, skits, and mimicries. Various committees within the institute are dedicated to uncovering and nurturing the hidden talents of students, contributing to their overall development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/naac/4.1.2%20Facilities%20in%20Institute.pdf">https://aijdegreecollege.edu.in/naac/4.1.2%20Facilities%20in%20Institute.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/naac/4.1.3%20ICT%20Facility.pdf">https://aijdegreecollege.edu.in/naac/4.1.3%20ICT%20Facility.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4331765

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, spanning 1200 sq ft, houses an extensive collection of 2107 books, 5 journals, 4 magazines, and 80 CD's/DVDs, covering diverse subjects such as Pure Sciences, Computer Science, and Management. Utilizing the advanced e-granthalaya 3.0 software from the National Information Centre, the library has seamlessly automated various housekeeping activities, including data entry, book issuance and return, and member logins. The reading hall, accommodating 48 users simultaneously, offers a spacious environment for academic pursuits.

To enhance the library's offerings, it has embraced technology by barcoding the books and providing access to e-resources through n-list, a part of the e-shodhsindhu consortium of INFLIBNET. This facilitates user awareness and enables the exploration and downloading of e-books, e-journals, databases, and more. An orientation program is conducted at the start of each academic year to familiarize users with the library's facilities, services, and resources.

Moreover, the library features an E-library equipped with four computers connected to the internet, catering to the needs of both students and teaching staff. To ensure security, CCTV cameras have been strategically installed in the library premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://aijdegreecollege.edu.in/naac/4.2.1%20Library%20Management%20System.pdf">https://aijdegreecollege.edu.in/naac/4.2.1%20Library%20Management%20System.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.58206

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

This institution consistently updates its information technology (IT) infrastructure, procuring new equipment to adapt to evolving needs. The entire campus is equipped with Wi-Fi, providing a speed of 20 mbps. A local area network (LAN) interconnects computers and printers in key areas like the office, exam branch, and computer

labs. The regular monitoring and maintenance of the college website fall under the purview of the Web Coordinator.

For administrative purposes, the college is equipped with five versatile photocopy machines strategically placed in essential areas such as the exam branch and office. Safety measures are enhanced by the strategic installation of 27 closed-circuit television (CCTV) cameras across the campus, ensuring the security of both students and staff.

The Wi-Fi network is extensively utilized by staff and students for various tasks, including the creation of PowerPoint presentations for educational materials. A diverse range of software, encompassing Java, C, C++, SQL, Python IDLE 3.8, Visual Studio 2010, MySQL 5.0, Turbo C++, Tally, and E-granthalaya, is installed on computers. Additionally, the institute conducts online typing examinations for the Government of Maharashtra, utilizing ISM V6 software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4331765

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution diligently adheres to robust systems and procedures for the effective management of physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms. Both teaching and non-teaching staff play crucial roles in maintaining daily report books, recording the requirements of various departments, laboratories, and offices, with the principal overseeing the quotation process.

Registers are in place for various purposes, such as tracking entrants in the library and laboratories, the maintenance of computers, chemicals, glassware, equipment, dead stock, and gymkhana materials. These registers ensure systematic utilization and upkeep of resources. Record is meticulously maintained for essential documents, including permission letters from the government and university, property documents, and continuation affiliation records. Regular accounts are maintained for paper photocopies, stationery, and monthly water tank cleaning.

Various college committees collaborate to ensure the optimal functioning and maintenance of these facilities. Outsourcing is employed for tasks like furniture maintenance, electrification, and plumbing. The institution prioritizes IT infrastructure upgrades based on the evolving needs of faculty and students.

Tight security is maintained through the installation of CCTV cameras. Support facilities, including garbage disposal, pest control, landscaping, lawn maintenance, and cafeteria operations, contribute to a conducive and well-maintained campus environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

193

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

193

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
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File Description	Documents
Link to institutional website	<a href="https://aijdegreecollege.edu.in/naac/5.1.3%20Events%20&amp;%20Reports.pdf">https://aijdegreecollege.edu.in/naac/5.1.3%20Events%20&amp;%20Reports.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
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**693**

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
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**693**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>
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**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

This institute actively promotes student participation and engagement across administrative, co-curricular, and extracurricular domains, adhering to established processes and norms. Student representation in college administration is realized through the inclusion of student representatives in various committees, aligning with the University of Mumbai's regulations. Annually, a student council is constituted, with periodic meetings aimed at planning future activities and reviewing past endeavors within the college.

A student-centric mechanism is adopted for the implementation of diverse activities and programs, fostering a collaborative approach. Students play key roles in administrative bodies such as the Internal Quality Assurance Cell (IQAC), where student representative is nominated.

Moreover, students actively contribute to cultural activities, academic initiatives, and sports through their involvement in committees dedicated to these areas. The Sports Committee, Cultural Committee, and Library Committee and others committees include student members, ensuring their representation and input in decision-making processes. Periodical meetings of these committees contribute to the effective and smooth functioning of the overall administration, highlighting the institute's commitment to engaging students in various aspects of college life.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/naac/5.3.2%20Students%20Engagement%20in%20Various%20Committees.pdf">https://aijdegreecollege.edu.in/naac/5.3.2%20Students%20Engagement%20in%20Various%20Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The recently established Alumni Association, formalized with registration Raigad/0000266/2023, dated 31st May 2023 has quickly become an integral part of the institution's development. Comprising 11 registered members, the association actively engages with alumni who have completed their UG studies at the college. This network of past students serves as a valuable source of inspiration and contributes significantly to the improvement of educational quality.

The Alumni Association is involved in various activities that foster interaction, policy implementation, and network development. It organizes events such as guest lectures, alumni meetings, and cultural programs. Notable alumni participate in seminars, conferences, and symposiums organized by the college, sharing their insights with current students. Alumni representatives play key roles in committees like the Career Development Cell (CDC) and Internal Quality Assurance Cell (IQAC), offering valuable insights and contributing to the overall development of the college. Their engagement is marked by regular interactions with the principal, management, and staff members, highlighting the collaborative efforts between the institution and its alumni for mutual growth.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/alumni.php">https://aijdegreecollege.edu.in/alumni.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution aligns with its vision and mission, overseen by the apex body, the Governing Council. This council formulates policies and executes development activities, emphasizing participative decision-making processes in line with the institution's vision and values. Delegating authority to the Secretary and Academic Coordinator, the Governing Body collaborates with key entities like the Career Development Cell (CDC), Principal, Internal Quality Assurance Cell (IQAC), and faculty to implement quality policies in teaching, learning, research, and extension activities.

Faculty members, integral to the institution's governance, are well-represented on various bodies and committees. They actively contribute to decision-making processes, supported by leadership that facilitates funding and sponsorships for seminars, workshops, and community initiatives. The institution's teachers play a vital role in implementing the vision and mission, utilizing alumni networks and engaging with industries, government, and non-government organizations for student training, career planning, internships, and placements.

The institution, post-accreditation, has devised a perspective plan to meet student needs and enhance academic offerings. This plan systematically implements welfare measures in harmony with the institution's overarching vision and mission, demonstrating a

commitment to continuous improvement and holistic development.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/vision-mission.php">https://aijdegreecollege.edu.in/vision-mission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are ingrained in the institution's structure, notably within bodies like IQAC, NSS, CDC, Planning & Evaluation, and NEP Committee. These bodies engage stakeholders in shared decision-making, fostering innovative initiatives and issue resolutions based on feedback. The College Committee ensures student representation in relevant committees, overseeing student-led activities. The institution's autonomy empowers departments for independent academic and extracurricular initiatives. Individual teachers utilize grants for research and conferences, while designated roles like an Administrative Assistant and wardens cater to non-teaching staff needs, exemplifying a dynamic and participative institutional approach.

Case study: In the previous academic year, a notable instance of decentralized and participative management was the declaration of institutional sports days. A pre-sport event meeting, involving all stakeholders, took place with the permission of the college development committee. The collaborative decision-making process involved finalizing games based on student interests, distributing responsibilities for sports-related activities, such as student enrollment and ground preparation, among stakeholders. Students efficiently delegated tasks among themselves, supervised by faculty members as needed. The entire Annual Sports event was successfully conducted, illustrating the effectiveness of decentralized and participative management involving both students and faculty, supported by the college development committee's approval.

File Description	Documents
Paste link for additional information	<a href="https://aijdegrecollege.edu.in/index.php">https://aijdegrecollege.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution diligently adheres to a strategic plan designed for the holistic development of students through both short and long-term initiatives. The IQAC, in collaboration with stakeholders, formulates a comprehensive perspective plan encompassing academic, administrative, and infrastructural enhancements. This plan undergoes scrutiny, securing approvals from the Management and CDC.

The perspective plan outlines various objectives, including the augmentation of academic infrastructure, development of the Alumni Association, introduction of new Master Courses, BAF and BMS, development of a Botanical Garden, and new Add-on certificate courses. The organization of seminars and workshops is meticulously planned and executed in alignment with the strategic goals.

Case study: A noteworthy case study exemplifying successful strategic plan implementation is the establishment of a Botanical Garden. This initiative, aligned with the strategic plan, obtained necessary permissions and approvals from the CDC. The garden now features a diverse collection of local and wild plant species, including angiosperms, gymnosperms, and algae. The garden not only serves as an integral part of the curriculum but also fosters botanical research, reflecting the institution's commitment to strategic goal realization.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://aijdegrecollege.edu.in/naac/Stretagic%20Plan.pdf">https://aijdegrecollege.edu.in/naac/Stretagic%20Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is designed for effective and efficient functioning, aligning with policies and guidelines. The Governing Council, adhering to Mumbai University norms, ensures stakeholder satisfaction. The College Development Committee addresses institutional needs, making crucial decisions for improvement. The Principal, the academic and administrative head, receives support from the Internal Quality Assurance Cell (IQAC), aligned with NAAC guidelines, suggesting quality measures.

Department Heads oversee daily operations, reporting to the Principal. The Head Clerk coordinates administrative tasks, managing staff like junior clerks, laboratory assistant, laboratory attendants, and peons etc. The Librarian ensures smooth library operations. College Committees contribute to administrative decisions. Recruitment and Appraisal procedures adhere to Mumbai University and Maharashtra Government guidelines for teaching and non-teaching making affective and efficient institutional setup.

File Description	Documents
Paste link for additional information	<a href="https://aijdegrecollege.edu.in/about%20college.php#">https://aijdegrecollege.edu.in/about%20college.php#</a>
Link to Organogram of the Institution webpage	<a href="https://aijdegrecollege.edu.in/pdf/College%20organogram.pdf">https://aijdegrecollege.edu.in/pdf/College%20organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution prioritizes the welfare of both teaching and non-teaching staff through various measures aimed at their career and personal development. Teachers are encouraged to enhance their skills through programs like Faculty Development Programs, workshops, conferences, Professional Development Programs, Orientation/Induction Programs, Refresher Courses, and more. Duty leave is granted to facilitate their attendance at administrative and education-related events.

Staff members benefit from parking facilities for two-wheelers and four-wheelers. Morning tea is provided to all staff members on working days at no cost. Additionally, computer, internet, and printing facilities are offered free of charge to teachers for their departmental work. The institution provides a gymnasium for both teaching and non-teaching staff, along with separate common rooms for male and female staff members. Botanical garden facilities further contribute to creating a conducive and well-supported environment for the holistic development of the staff.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance appraisal system

The institution has a comprehensive Performance Appraisal System for both teaching and non-teaching staff. Faculty members submit a detailed performance appraisal form covering academic and administrative responsibilities, teaching methods, student-related co-curricular activities, research activities, publications, committee involvement, and extension work. The IQAC oversees the timely submission and evaluation of these forms, with assessments conducted by department heads, IQAC, and the Principal. Constructive feedback is provided to faculty members.

For teaching staff, the IQAC also facilitates the Career Advancement Scheme, coordinating CAS interviews and supporting all faculty members in their quest for grade pay increments.

Non-teaching staff undergo a performance appraisal through confidential reports. Each staff member fills out the form, submitted to the Principal for final remarks. The completed reports are then sent to the parent University and respective department for scrutiny and assessment, with actions taken accordingly. This system ensures a holistic and fair evaluation of the contributions and performance of both teaching and non-teaching staff members.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

This college ensures financial compliance through a robust mechanism encompassing both internal and external audits. The internal financial committee conducts an internal audit, meticulously verifying income and expenditure details. The committee submits its report to the institution's management through the principal. External audits are entrusted to Fakh & Company, Mumbai.

Financial resources are effectively and efficiently monitored through various measures. The principal proposes a budget allocation for each financial year, incorporating departmental recommendations. The budget covers recurring expenses like salaries, utilities, maintenance, and consumables, along with non-recurring expenses such as lab equipment and furniture purchases. The accounts department oversees expenditure adherence to the allocated budget, including depreciation costs.

The internal audit process involves thorough daily checking and verification of all bills and vouchers by Principal and monthly by CDC Chairmen. Externally, Fakh & Company, chartered accountants, conduct regular audits in accordance with government rules in each financial year. This comprehensive approach to financial management ensures transparency, accountability, and adherence to regulatory guidelines.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

**during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1500000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

This institute employs a systematic approach to mobilize funds and optimize resource utilization. While fee collection remains a significant income source, the institution actively seeks financial aid and grants from the government. The management provides need-based loans, and various agencies sponsor events, with alumni contributing to specific purchases.

For effective resource mobilization, heads of the institute meticulously prepare the college budget, covering recurring and maintenance costs. The budget undergoes scrutiny and approval by the CDC, with auditors certifying financial statements annually.

Optimal fund utilization is ensured through the CDC's monitoring and a purchase committee that scrutinizes vendor quotations. The college encourages faculty involvement in research, development, and consultancy, providing travel grants for faculty. Innovative teaching and learning practices are promoted, and the infrastructure serves as an examination center for government/university exams. The library extends its services beyond regular hours, benefiting students, faculty, and alumni. This comprehensive strategy promotes financial stability and effective resource utilization in alignment with the institution's goals.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) serves as a pivotal force in elevating the standards of this institute through policy formulation and implementation. IQAC focuses on enhancing the college infrastructure and support facilities to align with higher education standards and student needs.

IQAC initiates practices to institutionalize quality assurance, with primary goals encompassing the internalization of a quality culture, institutionalization of best practices, dissemination of research findings, and networking with institutions globally. The roles and responsibilities of IQAC include coordinating information distribution on quality parameters, documenting programs for improvement, and ensuring the timely execution of decisions.

Several initiatives have been institutionalized through IQAC:

1. Introduction of certificate courses.
2. Adherence to the academic calendar for syllabus completion.
3. Implementation of PBAS/ARS forms as per UGC guidelines.

IQAC also establishes an effective feedback system for quality improvement, collecting feedback from students and stakeholders through online questionnaires. The results are shared with teachers, fostering a culture of continuous improvement. The practice has contributed to an increased meritorious record and direct suggestions from students to enhance the teaching, learning, and evaluation processes, showcasing IQAC's significant impact on quality outcomes.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/IQAC.php">https://aijdegreecollege.edu.in/IQAC.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in enhancing the teaching-learning process and operational methodologies through various academic practices. Examples of institutional reviews and teaching-learning reforms facilitated by the IQAC include:

1. **Structured Feedback and Review of Learning Outcomes:** IQAC prepares comprehensive feedback forms, collects inputs, and generates inclusive feedback reports. If necessary, this information is communicated to affiliating universities for further improvement. The assessment of student learning outcomes is conducted through various methods, including class tests, assignments, seminars, field projects, open book tests, internal assessments, and university examinations.
2. **Review of Lectures and Promotion of ICT in Teaching-Learning:** IQAC initiated a random lecture observation system conducted by senior faculty members and Principals to enhance the quality of the teaching-learning process. Following the observation, pertinent feedback is provided to teachers, resulting in improved efficiency and pedagogical quality. Additionally, IQAC spearheaded initiatives to train teachers in utilizing Information and Communication Technology (ICT) and Learning Management Systems (LMS). The implementation of ICT-enabled classrooms and the procurement of additional Wi-Fi connections further demonstrate IQAC's commitment to advancing teaching methodologies and technological integration. These efforts reflect the institution's dedication to incremental improvements and the pursuit of quality education.

File Description	Documents
Paste link for additional information	<a href="https://aijdegreecollege.edu.in/naac/6.5.2%20IQAC%20Progress%20Report.pdf">https://aijdegreecollege.edu.in/naac/6.5.2%20IQAC%20Progress%20Report.pdf</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://aijdegreecollege.edu.in/index.php">https://aijdegreecollege.edu.in/index.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**This institution has demonstrated a strong commitment to gender sensitivity by consistently advocating for gender equity in admissions, enrolment, and various aspects of campus life. The establishment of the institute has proven highly beneficial for female students, with over 90 percent of students being female.**

**The safety and security of students take precedence at the institution, with the implementation of measures such as a stringent permission system for leaving the campus, CCTV surveillance, and comprehensive monitoring of students'**

attendance, health and hygiene. Safety practices extend to co-educational activities, where dress codes and identity cards are enforced. Additionally, the institution emphasizes safety through the provision of fire safety extinguishers, and a RO plant for safe drinking water.

The institution actively promotes gender equity and sensitivity through various initiatives, including counselling sessions conducted by female doctors, police officers, and advocates, as well as workshops on self-defence for female students. Common rooms and changing facilities during cultural activities contribute to a secure and inclusive atmosphere. The institution's dedication to gender equality is reinforced through policy adherence and the availability of suggestion boxes for open communication. These measures underscore the institution's commitment to fostering a gender-sensitive and secure environment for all stakeholders.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1ICEHq1g46GXUinqcgzyh8oiw0yKFWyb6/view?usp=drive_link">https://drive.google.com/file/d/1ICEHq1g46GXUinqcgzyh8oiw0yKFWyb6/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1ICEHq1g46GXUinqcgzyh8oiw0yKFWyb6/view?usp=drive_link">https://drive.google.com/file/d/1ICEHq1g46GXUinqcgzyh8oiw0yKFWyb6/view?usp=drive_link</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

**Solid Waste Management:** The institution follows a systematic approach to solid waste management. Daily waste collection from classrooms involves segregation into organic, usable waste and discardable items. Usable and organic waste is further utilized, while discarded items are separated and sent to the municipal council's common point. Through this process, waste is transformed into fertile soil with the help of vegetable waste, dung, and earthworms.

**Liquid Waste Management:** The institution has an efficient liquid waste management system, particularly for washroom waste. A well-designed drainage system ensures proper disposal, connecting to the public sewerage management of Murud Municipal Corporation. The corporation takes care of further processing and disposal.

**E-waste Management:** The institution manages electronic waste responsibly. Operational PCs are maintained, and the minimal quantity of electrical/electronic waste is handled by an authorized vendor, Pratibha Electronics Management in Raigad, who disposes of e-waste in Mumbai.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1cG_b3LwwI2y3QqbWolilekYbhZMNLJhr/view?usp=drive_link">https://drive.google.com/file/d/1cG_b3LwwI2y3QqbWolilekYbhZMNLJhr/view?usp=drive_link</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**B. Any 3 of the above**

**with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**This institute fosters an inclusive environment that embraces diversity in cultural, regional, linguistic, communal, and socioeconomic aspects. Recognizing the college as a second home, the institution promotes a sense of unity and understanding among students and staff. Various activities are organized to celebrate and share diverse cultural traditions, fostering an atmosphere of tolerance, harmony, and mutual respect. Festivals, both religious and cultural, are occasions for communal feasts, providing an opportunity for individuals to familiarize themselves with different cultures.**

**Emphasis is placed on ethical, cultural, and spiritual values, with commemorative days serving as platforms for emotional and religious expression. Motivational lectures by eminent personalities contribute to students' all-round development and instil a sense of responsibility, making them responsible citizens. The institution actively supports the empowerment of women through initiatives like International Women's Day. Through various engagements, the college creates a harmonious and**

inclusive environment, promoting understanding and unity among its diverse student body.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This institute is dedicated to the sensitization of students and employees to constitutional obligations, encompassing values, rights, duties, and responsibilities of citizens. The college actively incorporates these principles into its curriculum and extracurricular activities, emphasizing foundational courses for General Science students on the Introduction to the Constitution of India, Moral Philosophy, Practical Ethics, Value Education, and Human Rights.

National festivals are marked with flag hoisting and the participation of eminent personalities, fostering a sense of patriotism. A code of conduct is established for both students and staff to ensure adherence to rules. The institute organizes various programs, inviting prominent figures to enlighten students on culture, traditions, values, duties, and responsibilities. Awareness programs are conducted to sensitize future leaders and instil human values aligned with constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to**

**A. All of the above**

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institute is dedicated to celebrating national and international commemorative days, events, and festivals as an integral part of fostering cultural beliefs and learning among students. Recognizing the significance of these occasions, the college endeavours to create a strong sense of patriotism and cultural harmony.

Throughout the year, the institution observes various events, showcasing its commitment to diversity and unity. Birth and death anniversaries of esteemed Indian personalities are commemorated, instilling a sense of reverence and respect among students and staff. National festivals like Independence Day on August 15, Republic Day on January 26, and Mahatma Gandhi's birth anniversary on October 2 are celebrated with zeal and enthusiasm. International Yoga Day on June 21 is also embraced as an opportunity for physical and mental well-being.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice-1

1. Title of the Practice- Social attitude of institute for needy peoples of the society.
2. Objectives of the practice-

Every institute works for shapes up the personality of the students. Molding and remolding of each student's personality and social attitude development takes place in every educational institute.

The objectives of this practice

1. To build determined persons with broad, secular outlook and clear percept to stand firmly as a good human against the different calamities arises in the surrounding.
2. To bridge social placenta amongst students.
3. To make students society friendly.
4. To aware students about social responsibilities.
5. To know duties of individuals during the any social crisis.
- 6.

### Best Practice-2

1. Title of the Practice- Innovation-Incubation-Research
2. Objectives of the practice-

Innovation-Incubation-Research is a facility to incubate or innovations to enable new ideas with research outcomes.

The objectives of this practice

1. To nurture innovations amongst faculty and students.
2. To gain knowledge with scientific temper.
3. To create research interest amongst faculty and students.
4. To impart basic science education in practical way.
5. To motivate students to join research field.
6. To cater to the needs of students and faculty members who are inclined towards research, innovation, and novel ideas.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This Institution established in 1907 by the Anjuman Islam Janjira Education Trust with the motto "Duniya Akhirat Ki Kheti Hai" (Deeds in life count in Almighty's Court), this institution has a unique focus on the upliftment of minority communities, especially girls' education. It stands out as the sole science college offering undergraduate and postgraduate programs in science in the entire Taluka, making it a distinctive educational hub in the region.

The institution prioritizes socio-economic development, and to give back to the community, it has introduced mandatory skill development courses for students across disciplines. Encouraging active participation, students are given opportunities to organize and engage in various activities within their departments, fostering organizational skills beyond the classroom. In its commitment to making students self-reliant, the college has established institutes to enhance facilities for the student.

The institution's holistic approach to science education aims at nurturing critical thinking and providing hands-on training for comprehensive development. The introduction of new certificate courses further enriches the academic offerings. Quality education is complemented by ongoing infrastructure enhancements, including new PG buildings with a research centre, seminar hall, classrooms, and departmental library.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action for Academic Year 2023-2024

##### A) For College Development

1. Pursue the establishment of a Research Center for PhD programs in Chemistry and Botany from Mumbai University.
2. Undertake the appointment of a qualified Principal to enhance administrative efficiency.
3. Work towards achieving permanent affiliation of the college with the University of Mumbai.
4. Initiate the setup of new building infrastructure for the PG section with advanced facilities.

##### B) For Academic Development

1. Introduce skill-based add-on courses to enhance the practical knowledge of college students.
2. Launch M.Sc. in Computer Science to broaden academic offerings.
3. Establish a functional placement cell to facilitate career opportunities for students.
4. Organize various training sessions, seminars, workshops, and orientation programs.
5. Conduct quality audits focusing on environmental sustainability and energy efficiency.

##### C) For Extension Activities

1. Prioritize collaboration with different non-government organizations through Memoranda of Understanding (MOUs).
2. Establish MOUs with industries for enhanced placement and training opportunities for students.
3. Organize activities aimed at assisting and uplifting the deprived sections of society.

4. Arrange a health campaign, including medical check-up camps, to promote community well-being.